



SRI VENKATESWARA COLLEGE : DHAULA KUAN : NEW DELHI – 110 021

MINUTES OF THE 147th MEETING OF THE GOVERNING BODY OF SRI VENKATESWARA COLLEGE TO BE HELD ON SUNDAY, THE 6th AUGUST, 2023 AT 4.00 PM IN THE CONFERENCE HALL, SRI PADMAVATHI GUEST HOUSE, TIRUPATI, ANDHRA PRADESH

Members Present:

1. Sri Y.V. Subba Reddy
Chairman, TTD & Member, SVC GB
2. Sri A.V. Dharma Reddy
Executive Officer, TTD & Member, SVC GB
3. Sri O. Balaji
F.A. & CAO, TTD and Treasurer, SVC GB
4. Prof. P. Venkatesu
University Representative on the College Governing Body
5. Prof. Manju Mukul Kamble
University Representative on the College Governing Body
6. Prof.R.K. Budhraj
Teachers' Representative on the College Governing Body
7. Dr. Vandana Malhotra
Teachers' Representative on the College Governing Body
8. Mr. B. Ramkumar
Non-Teaching Staff Representative on the College Governing Body
9. Prof. C. Sheela Reddy
Principal & Member-Secretary

At the outset, the Member-Secretary introduced the members on the College Governing Body to the Chairman and others.

- I a) **CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING HELD ON 24.07.2023 (146th meeting)**

RESOLUTION : Confirmed

b) MATTERS ARISING OUT OF THE MINUTES

II TO REPORT THE ACTION TAKEN ON THE ITEMS OF GOVERNING BODY MEETING (146th) HELD ON 24.07.2023.

1. ELECTION OF THE CHAIRMAN OF THE GOVERNING BODY

Sri Y.V. Subba Reddy, Chairman, TTD Trust Board & Member on the college Governing Body has been informed vide letter no. SVC/146 gb actions/2023/1268, dated 29.07.2023 that he was unanimously elected as Chairman of the College Governing Body for a period of one year w.e.f. 21.02.2023.

RESOLUTION : Recorded

2. APPOINTMENT OF THE TREASURER OF THE GOVERNING BODY

Sri O. Balaji, FA & CAO, TTD, and Member on the college Governing Body has been informed vide letter no. SVC/146th gb actions/2023/1269, dated 29.07.2023 that he has been appointed as Treasurer of the college Governing Body for a period of one year w.e.f. 21.02.2023.

RESOLUTION : Recorded

XX TO CONSIDER THE CAG REPORT FOR THE PERIOD 2013-14 TO 2020-21 AND NECESSARY DECISIONS THEREON

As resolved by the Governing Body, the resolution with regard to the remittance of HRA of the Staff residing in the accommodation provided by College to TTD accounts, has been communicated to the Executive Officer, TTD, Tirupati vide this office letter no. SVC/TTD/2023/1295, dated 29th July, 2023 and requested him to examine the matter and advise the College for further necessary action.

The reply from the TTD is awaited.

RESOLUTION : Recorded.

It is assured that TTD will clarify and communicate to College.

XXVIII TO CONSIDER THE REQUEST OF SRI VENKATESWARA VEDIC UNIVERSITY, TIRUPATI, FOR STARTING OF AN OFF-CAMPUS OF SRI VENKATESWARA VEDIC UNIVERSITY AT SRI VENKATESWARA COLLEGE, NEW DELHI.

The College vide letter no. SVC/MOU-SVU-Tpty/2023/ dated 29th July, 2023 again requested the Director, University of Delhi South Campus, to expedite the file with regard to permission to start an off-campus of Sri Venkateswara Vedic University in the College Campus.

The reply from the University of Delhi is awaited.

RESOLUTION : Recorded

It is informed that the TTD is changed the venue to Hrishikesh instead Delhi.

XXXVI ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

- (3) Shifting of Transformer Yard and Enhancement of Transformer and DG set Capacity duly constructing a Generator Room.**

The matter is being placed before the Governing Body separately, as resolved in the previous Governing Body Meeting.

RESOLUTION : Recorded

- (4) to revive the provision for issue of gold dollar, Srivari Prasadam and break darshan to the retired employees on par with TTD employees**

The College vide letter no. SVC/8 gms. Gold Dollar/2023/1307, dated 29th July, 2023 communicated the resolution of the College Governing Body for restoration of Gold Dollar, Sri Vari Prasadam and Break Darshan to the retired employees of Sri Venkateswara College on par with TTD employees.

RESOLUTION : Recorded

5. ITEMS FOR RATIFICATION

- (ar) APPOINTMENT OF BURSAR**

The College vide letter no. SVC/Bursar/2023/146-88, dated 29.07.2023 informed Prof. K. Chandramani Singh that the Governing Body appointed him as Bursar from 1.4.2023 to 31st July, 2023.

Dr. S.Krishna Kumar joined his duties as Bursar of the College w.e.f. the forenoon of 1st August, 2023 for a period of two years.

RESOLUTION : Recorded

- 10. TO CONSIDER THE PROPOSAL OF THE COLLEGE FOR MAKING THE AUDITORIUM FUNCTIONAL AND TRANSFER OF FUNDS THEREON**

The College vide letter no.SVC/Auditorium/2023/1284, dated 29.07.2023, communicated the resolution and requested the TTD management to invite the tenders on CPPP Portal at the earliest duly attending the termite treatment etc.

RESOLUTION : Recorded

18. APPOINTMENT OF VICE PRINCIPAL

The College vide letter no. SVC/Vice Principal/2023/146-92, dated 29.07.2023, informed the University of Delhi that Prof. K. Chandramani Singh, has been appointed as Vice Principal of the College and requested for its approval for the same.

Prof. K. Chandramani Singh, is appointed as Vice Principal of the College for a period of two years w.e.f. 1.8.2023, subject to approval of the University of Delhi. He reported to his duties as Vice Principal of the College on the forenoon of 1st August, 2023.

RESOLUTION : Recorded

22 ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

(1) Annual Maintenance of Administrative Block, Arts & Library Blocks, Old Science, New Science Block, Hostels, Canteen Blocks & Auditorium Blocks for the year 2023-24

The College vide letter no.SVC/TTD/2023/1287, dated 29.07.2023 communicated the resolution of the Governing Body with regard to the annual maintenance of the College and Hostel Buildings.

RESOLUTION : Recorded. It is agreed to undertake the annual maintenance of the College Buildings with TTD funds.

(4) TO CONSIDER THE REQUEST OF Prof. C. SHEELA REDDY, FOR RESIGNATION TO THE POST OF PRINCIPAL TO JOIN AS PROFESSOR IN THE DEPARTMENT OF POLITICAL SCIENCE, CENTRAL UNIVERSITY OF ANDHRA PRADESH, ANANTAPUR.

The College vide letter no. SVC/Principal-2023/146-74, dated 25th July, 2023 requested the University of Delhi to accord its approval to the draft advertisement in respect of appointment of Principal (**Enclosure 01**)

The University of Delhi conveyed the approval of the University to advertise the post of Principal of the College after following due processes and procedures laid down in this behalf (**Enclosure 02**)

Immediate Action required:

The College is to advertise the post of Principal in a national daily newspaper and in Employment News. The last date for receipt of application will be two weeks from the date of publication of the advertisement in the Employment News.

All the applications received shall be scrutinized by a Committee consisting of the following and a list of all the candidates fulfilling the minimum eligibility qualifications shall be prepared and points be awarded to all such candidates shall be prepared and points be awarded to all such candidates shall be calculated on the basis of the criteria notified by the University:

1. Chairperson, Governing Body – Chairperson
2. Two Members of the Governing Body (of which at least one should be from the University Representative(s) nominated by the Chairperson Governing Body. (The Teacher Representatives from the College cannot be the part of Screening Committee).
3. An Academician representing SC/ST/OBC/Minority/Women/Persons with Disability to be nominated by the Chairman, Governing Body, if any of the candidates representing these categories is an applicant and if any of above members of the Screening Committee does not belong to that category.

At least three members shall form the quorum.

The Governing Body may please accord its approval for publication of the material in respect of advertisement to the post of the Principal in Employment News and in a national daily and screening of the applications etc. as per the existing Delhi University rules.

RESOLUTION : Permitted the College to publish the notification with regard to the advertisement to the post of Principal in Employment News and in a National Daily Newspaper.

III TO CONSIDER THE REQUEST OF Prof. C. SHEELA REDDY, PRINCIPAL TO HANDOVER THE CHARGE OF PRINCIPAL TO VICE PRINCIPAL

As per Rules:

(Ordinance XVIII 7 (3) (page no. 417 of University of Delhi Calendar – The Act, Statues and Ordinances)

In case of casual vacancy in the office of the Principal, the Vice Principal, if any, shall until the appointment of the Principal, act as the Principal. In case there is no Vice Principal, the senior most teacher shall act as Principal. The teacher so to act as

Principal shall fulfil the minimum eligibility requirements for appointment as Principal of the College.

Such temporary arrangements shall be made ordinarily for a period not exceeding six months and shall require the prior approval of the university”.

In pursuance of the acceptance of the Governing Body to the resignation of the Principal in the previous meeting (146th, dated 24.07.2023), Prof. C. Sheela Reddy, Principal, while thanking the Governing Body requested for permission to hand over the Complete Charge of Principal to the Vice Principal on the afternoon of 31st August, 2023, as per the University of Delhi norms (Enclosure 3)

The Governing Body may please peruse the matter and advice.

RESOLUTION: Prof. C. Sheela Reddy, Principal, shall handover the charge of the Principal to Prof. K. Chandramani Singh, Associate Professor in Physics and Vice Principal of the College on the afternoon of 31st August, 2023.

Further, in the interim time of appointment of New Board to TTD, if any important decision is to be taken, the College is permitted to hold the Governing Body, in accordance with DU rules, with the local members i.e. University and College representatives of the present Governing Body under intimation to the Executive Officer, TTD. by electing Prof. P. Venkatesu, University Representative on College Governing Body as Chairman, who would relieve the Principal Prof. C. Sheela Reddy from her duties on the afternoon of 31st August, 2023 and also take necessary steps in the matter of screening of applications for the post of Principal and to look into such other issues as may be deemed necessary as per the requirements of Delhi University.

IV TO CONSIDER THE REQUEST OF BIOINFORMATICS FACILITY (BIF) FOR DISPOSAL OFF WORKSTATIONS, CHAIRS AND ACs

Prof. N. Latha, Coordinator, Bioinformatics Facility of the College, in her letter dated 24th July, 2023 informed the College that at the time of inception of the BIF in the College with the funding of the Department of Biotechnology, 18 workstations, servers, chairs and printers were purchased. At present 17 workstations (SUN ULTRA 20 M2 XATO MODEL) purchased in 2007 are stopped working, does not support new software and are beyond repairable **(Enclosure 4)**

The Coordinator, BIF, requested the College to write off the condemned workstations, servers, chairs, printers, ACs etc. mentioned in her letter.

The Governing Body may please permit the Bioinformatics Facility (BIF) to write off the damaged/broken articles/beyond repairable ACs/Computers/Printers etc.

RESOLUTION: Permitted to write off the damaged/defective/condemned items based on a certification by the competent authority and make necessary entries in the records.

V TO IMPLEMENT THE DIRECTIONS OF THE UNIVERSITY OF DELHI FOR MANDATORY DEDUCTION OF MONTHLY CONTRIBUTION FOR AVAILING MEDICAL REIMBURSEMENT FACILITIES ON OPD/IPD TREATMENT.

The University of Delhi vide letter no. Estab. II(I)/23/CGHS/2023/903, dated 20th July, 2023 informed that the monthly contributions for availing medical reimbursement facilities for OPD/IPD treatment has been made mandatory w.e.f. 1.7.2023. The monthly contribution for this shall be deducted from the salary of the employees **(Enclosure 5)**

The Internal Finance Committee of the College in its meeting held on 27th July, 2023 admitted the above notification and made it mandatory contribution for the staff (teaching & non-teaching) for claiming their reimbursement of medical expenses for both OPD and IPD w.e.f. 1st July, 2023 **(Enclosure 6)**

Earlier to this, in the year 2013 the C&AG observed that

"the College was charging the medical contribution at the CGHS rates from the employees who were covered under WUS Scheme but no contribution was being recovered from the employees who were not covered under WUS but reimbursement on account of medical charges was being made to them, which is irregular".

The College in reply to the above observation informed the C&AG that as per Delhi University Circular the medical contribution was made mandatory only for the staff residing within 8 kms radius of WUS (North & South Campuses) and for the rest it is not mandatory and further has stated that the same will be implemented no sooner Delhi University notifies for mandatory subscription for reimbursement of OPD/IPD medical expenses.

Further, the C&AG kept this para pending in its subsequent C&AG audit held in April 2022.

Now, having regard to the Delhi University notification it is made mandatory contribution for reimbursement of medical expenses under OPD/IPD treatment.

The Governing Body may please peruse the matter and advise.

RESOLUTION: Recorded and Accepted

VI

TO CONSIDER THE PROPOSAL OF THE COLLEGE FOR SHIFTING OF TRANSFORMER YARD AND ENHANCEMENT OF TRANSFORMER AND DG SET CAPACITY DULY CONSTRUCTING A GENERATOR ROOM

The present Transformer and DG set is unable to meet enhanced power consumption requirement, due to the new academic block being fully operational and the associated research labs requiring mandatory air conditioning.

Further, the existing 400 KVA transformer was installed in 2001 and 160 KVA DG set was installed in 2013. The existing transformer is proposed for present load and additional 500 KVA transformer & 500 KVA DG set is proposed to withstand for proposed connecting load. The total connected load is about 1389 KW/1736 KVA. The old 160 KVA DG set will be reused wherever required.

In this connection, the Superintendent Engineer (Electrical), TTD along with his team had visited college on 24.02.2022 and identified a place adjacent to the South Campus Wall Near to Canteen and behind the Auditorium, for shifting the present transformer room.

The TTD Electrical Department prepared the estimates for shifting of transformer yard with enhanced capacity of transformer and DG Set with required materials for Rs.160.00 lakhs on the current R&B SSR 2021-22 and Delhi SSR 2018.

The Civil Engineering Department stationed in the College also submitted the estimates for the civil works for the construction of 500 KVA Transformer and Generator room amounting to Rs.100.00 lakhs (approximately)

The total estimates for this provision in the college is amounting to Rs.260.00 lakhs (approx..)

The College Governing Body in its 145th meeting held on 17th July, 2022 considered the estimates amounting to Rs.260.00 lakhs submitted by the TTD Engineering Department for shifting of Transformer Yard and Enhancement of Capacity of Transformer and DG Set and recommended to the T.T.Devasthanams for grant of funds.

The TTD Management is kind enough to sanction the grant for Electrical Works and is not yet sanctioned the grants for the Civil works amounting to Rs.100 lakhs.

The Governing Body may please peruse the proposal and grant necessary funds for execution of the work.

RESOLUTION: The TTD Management agreed to allocate funds as per the estimates prepared by the Engineering Department for shifting of Transformer Yard and Enhancement of Transformer and DG Set Capacity duly constructing a Generator Room.

VII BALANCE SHEET FOR THE YEAR 2021-22 AND THE AUDITORS' REPORTS THEREON

The Balance Sheet for the year 2021-22 along with the auditors' reports and the replies of the college thereon are placed before the Governing Body (Enclosure 07)

The Governing Body may please give its approval so as to enable the college to submit the same to the University of Delhi and University Grants Commission.

RESOLUTION : Approved

VIII REPORTING ITEMS

(1) University Representatives on the Governing Body of the college

(a) Copy of the letter no. CS-SDC/108/2023/UR-SVC/837 (i), dated 21st July, 2023 received from the Deputy Registrar, University of Delhi South Campus, regarding renomination of Prof. P. Venkatesu, Department of Chemistry, University of Delhi, Delhi, as University Representative on the Governing Body of the College for another term of one year w.e.f. 07.08.2023 to 06.08.2024 (Enclosure 08)

(b) Copy of the letter no. CS-SDC/108/2023/UR-SVC/838(i), dated 21st July, 2023, received from the Deputy Registrar, University of Delhi South Campus, regarding renomination of Prof. Manju Mukul, Department of Hindi, University of Delhi, Delhi, as University Representative on the Governing Body of the College for another term of one year w.e.f. 07.08.2023 to 06.08.2024 (Enclosure 09)

(2) Copy of the letter no. Fin./Pen.Cell/F-79/2023/629, dated 19th July, 2023 received from the Joint Registrar (Finance), Pension Cell, University of Delhi, Delhi, with regard to the revision of pension in respect of Shri M. Ramachandra Rao, Ex. Library Attendant, who retired on 31.03.2005, as per 7th CPC (Enclosure 10)

RESOLUTION : (1) & (2) Recorded

IX ANY OTHER ITEM WITH PERMISSION OF THE CHAIR

- (a) **To permit the College to advertise the vacant posts of Teaching and Non-teaching**

Subsequent to conduct of interviews for various teaching posts, certain teaching positions have fallen/are falling vacant due to retirement/resignation/death of a teacher. Accordingly, necessary approval to fill these posts as per the Delhi University norms, was accorded by the University on 27.07.2023 (**Enclosure 11**)

Similarly recruitment tests and Selection Committee meetings were conducted for several non-teaching posts as were advertised vide advertisement notification dated 1.7.2022. However, certain posts could not be filled due to none getting qualified in the test and not joining after selection. The College has written to Delhi University seeking for its approval to re-advertise the same (**Enclosure 12**)

The Governing Body may please peruse the matter and permit the College to advertise the Teaching and Non-Teachings posts duly following the UGC/Delhi University regulations.

RESOLUTION: Directed the Principal to place this matter in next GB meeting.

- (b) **To consider the request of Staff of the College for issuance of Laddu Card and Darshan on par with TTD employees**

The Representatives of Teaching and Non-teaching Staff on the Governing Body requested the TTD Management to consider favourably the long pending issue of Laddu Cards & Darshan to Sri Venkateswara College employees on par with TTD employees.

RESOLUTION: The TTD Management agreed to issue Laddu and Darshan Cards to all the employees of S.V. College, New Delhi, on par with TTD employees.

X FIXATION OF A DATE FOR HOLDING THE NEXT GOVERNING BODY MEETING

The Governing Body may please fix a date for holding the next Governing Body meeting.

RESOLUTION: The next meeting will be held in consultation with the Chairperson.

c. Suresh Reddy
MEMBER SECRETARY

[Signature]
CHAIRMAN